



National Development Company



10 FEBRUARY 2017

DIR. HENRY B. PELIÑO
Director II
Civil Service Commission
DBP Field Office
4/F DBP Building
Gil Puyat Ave. Cor. Makati Ave.,
Makati City

RECEIVED

CSFO-DBP, Makati City

Date: 20-17

By: [Signature]

Dear Director Peliño:

We would like to request for the publication of the following vacant position in the Bulletin of Vacant Positions in the Government:

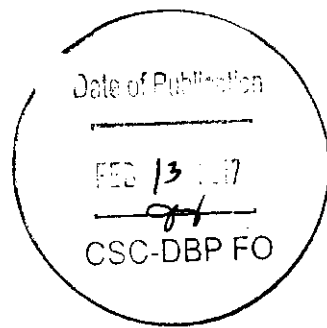
- (1) Attorney IV
- (1) Information Technology Officer I
- (1) Accountant V

Thank you.

Very truly yours,


SATURNINO H. MEJIA
Chair, Personnel Selection Board





NATIONAL DEVELOPMENT COMPANY

REGION: NCR; AGENCY: NDC; POSITION: **(1) ATTORNEY IV**,
Salary Grade 23, Item No. 17

QUALIFICATION STANDARDS:

Education : Bachelor of Laws
Experience : Two (2) years of relevant experience
Training : 8 hours of relevant training
Eligibility : RA 1080 (Bar)
Desirable Competencies : Strong organizational skills, analytical skills, strong communication and interpersonal skills, and proficient in computer applications

REGION: NCR; AGENCY: NDC; POSITION: **(1) INFORMATION TECHNOLOGY OFFICER I**, Salary Grade 19, Item No. 38

QUALIFICATION STANDARDS:

Education : Bachelor's degree relevant to the job
Experience : Two (2) years of relevant experience
Training : 8 hours of relevant training
Eligibility : Career Service (Professional) Second Level Eligibility
Desirable Competencies : Strong analytical, strong planning and organizational skills, strong communication skills, and highly adept in computer applications

REGION: NCR; AGENCY: NDC; POSITION: (1) ACCOUNTANT V,
Salary Grade 22, Item No. 25

Date of Publication

FEB 13 2017

CSC-001-FO

QUALIFICATION STANDARDS:

- Education : Bachelor's degree in Commerce/Business Administration, major in Accounting (preferably w/ MBA Degree/units)
- Experience : Four (4) years of relevant experience
- Training : 24 hours of relevant training
- Eligibility : RA 1080 (CPA)
- Desirable Competencies : Strong analytical, communication and interpersonal relations skills and proficient in computer applications