

DEPARTMENT MANAGER (DM) III

Deadline for accepting applications : **April 12, 2019**

Only those with **Civil Service Eligibility** will be processed. Kindly upload your **Certificate of Eligibility** or PRC License.

Place of Assignment : Corporate Planning

Salary: SG 26 | Php 107,444.00

Item No. 34

Qualifications:

Eligibility : CS Professional Second Level Eligibility

Education : Masters Degree (preferably graduate in Economics, statistics, finance, management, business or other related courses)

Training : 120 hours of relevant training (preferably with training in supervisory or management development courses)

Work Experience :

- Five (5) years of Supervisory experience (preferably with supervisory experience in the areas of organizational strategy mapping, organizational planning facilitation, research and analysis, ISO Process administration, at least 3 years of which is in a managerial capacity)
- Full-Time position available.

Instruction/Remarks :

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **April 12, 2019**

Documents:

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MA. LOURDES F. REBUENO

General Manager

NATIONAL DEVELOPMENT COMPANY

#116 Tordesillas Street Salcedo Village, Makati City

ndchr@ndc.gov.ph or ndchrfa@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

THE NATIONAL DEVELOPMENT COMPANY ADHERES TO THE EXISTING GENERAL POLICY OF NO DISCRIMINATION BASED ON GENDER IDENTITY, SEXUAL ORIENTATION, DISABILITIES, RELIGION AND/OR INDIGENOUS GROUP MEMBERSHIP IN THE IMPLEMENTATION OF ITS RECRUITMENT, SELECTION AND PLACEMENT.