

## **DEVELOPMENT MANAGEMENT OFFICER (DMO) IV**

Deadline for accepting applications: **April 12, 2019**

Only those with **Civil Service Eligibility** will be processed. Kindly upload your **Certificate of Eligibility** or PRC License.

**Place of Assignment** : Investment II

**Salary**: SG 22 | Php 65,319.00

**Item No.** 46

### **Qualifications:**

**Eligibility** : CS Professional Second Level Eligibility

**Education** : Bachelor's degree relevant to the job (preferably BA/BS graduate in Management, Business, Finance, Economics, or other related course preferably with MA or MBA degree)

**Training** : 30 hours training in management development courses

### **Work Experience :**

- Three (3) years of relevant experience (preferably with experience in project support administration, financial analysis, investment management and negotiation skills)
- Full-Time position available.

### **Instruction/Remarks:**

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **April 12, 2019**

### **Documents:**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**MA. LOURDES F. REBUENO**

General Manager

NATIONAL DEVELOPMENT COMPANY

#116 Tordesillas Street Salcedo Village, Makati City

**ndchr@ndc.gov.ph or ndchrfa@yahoo.com**

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

**THE NATIONAL DEVELOPMENT COMPANY ADHERES TO THE EXISTING GENERAL POLICY OF NO DISCRIMINATION BASED ON GENDER IDENTITY, SEXUAL ORIENTATION, DISABILITIES, RELIGION AND/OR INDIGENOUS GROUP MEMBERSHIP IN THE IMPLEMENTATION OF ITS RECRUITMENT, SELECTION AND PLACEMENT.**