

Report on Aging of Cash Advances
 Schedule of Advances to Officers and Employees
 As of November 15, 2019

Received
 COA-NDC
 NOV 18 2019
[Signature]

Agency Name: NATIONAL DEVELOPMENT COMPANY
 Agency Code: _____

Book No: _____
 Account Title: Cash Advance Receivables-Employees & Officers
Cash Advance Receivables-Others

Name	Date CA granted	Particulars	Reference	Total Amount	Less than 30 days	31-60 days	61-365 days	Over 1 year	Remarks
A. Advances for Special Purposes									
1. Local Travel									
1. Velayda M. Buenaventura	06-Nov-19	Official travel to LIDE, Isabel and Ormoc City on November 12-14, 2019	19011-03	22,000.00	22,000.00				
2. Atty. Beverly T. Manzano	07-Nov-19	Attend case hearing of PASAR vs NDC on November 13, 2019 at RTC Branch 35, Ormoc City	19011-06	23,800.00	23,800.00				
3. John Albert E. Engaño	11-Nov-19	Official travel to Isabel, Leyte on November 13-14, 2019	19011-08	17,250.00	17,250.00				
2. Foreign Travel									
1. Ma. Lourdes F. Rebuena	11-Nov-19	133rd Board of Directors Meeting of the ASEAN Bintulu Fertilizer Sdn Bhd on November 20-21, 2019 at Kuala Lumpur, Malaysia	19011-10	62,500.00	62,500.00				
B. Advances to regular disbursing Officers									
1. Payroll									
2. Operating Expenses									
1. Melanie M. Aguero	07-Nov-19	Purchase of materials and lunch for the tribute to retiree under PRAISE program "Paalam, Salamat Po" on November 15, 2019	19011-05	25,750.00	25,750.00				
TOTAL				151,300.00	151,300.00	0.00	0.00		

Prepared by: *[Signature]*
 Denise J. Manalansan
 Accountant V

Approved by: *[Signature]*
 Joyce Anne N. Alimon
 Department Manger-III FAD

verified by: _____
 Zenaida V. De Villa
 OIC- Supervising Auditor