

REQUEST FOR QUOTATION

REFERENCE NO: MR23-08-118

The National Development Company (NDC) is inviting all interested suppliers to submit their best quotation for **THE PROCUREMENT FOR THE SUPPLY OF LABOR AND MATERIALS FOR THE UPGRADE OF THE PABX SYSTEM OF THE NATIONAL DEVELOPMENT COMPANY** as follows:

I. Scope of Work

A. Breakdown of Cost:

ITEM		DESCRIPTION	QTY.	UNITS	UNIT COST (PhP)	TOTAL COST (PhP)
A		GENERAL REQUIREMENTS				
		Mobilization/Demobilization	1	lot	5,000.00	5,000.00
B		INSTALLATION WORKS				
		System:				
	a	Main Chassis with AC Cable	4	unit	9,200.00	36,800.00
	b	Main Processor with Main Software	1	unit	10,200.00	10,200.00
	b	System Expansion BUS Daughter Board	1	unit	11,700.00	11,700.00
	d	Bus Board for Expansion Chassis	3	unit	7,500.00	22,500.00
		Expansion Cards:				
	e	Extension Board (3 Trunks, 8 Hybrid Extensions)	4	unit	15,700.00	62,800.00
	f	Extension Board (8 Hybrid Extensions)	11	unit	11,600.00	127,600.00
		Operator Console:				
	g	24 Keys, Hybrid (4W) Multi-Line Terminal (Black)	1	unit	6,000.00	6,000.00
		DSS Console:				
	h	60 Keys, Hybrid (4W) DSS Console (Black)	1	unit	9,400.00	9,400.00
		Digital Telephone Set:				
	i	12 Keys, Hybrid (4W) Multi-Line Terminal (Black)	20	unit	5,700.00	114,000.00
		Analog Telephone Set:				
	j	Analog Telephone Set without MWL	20	unit	1,400.00	28,000.00
		Installation				
	k	Installation Materials Including Backup Battery and UPS	1	unit	61,000.00	61,000.00
C		TESTING AND COMMISSIONING				
		Testing & Commissioning including User Orientation of NDC personnel	1	lot	5,000.00	5,000.00
		GRAND TOTAL				500,000.00
					<u>(inclusive of all applicable government taxes)</u>	

B. System Requirement Summary:

1. Trunk Lines:10 Analog
2. Extension / Locals:116
Using Digital Handset (20)
Using Analog handset (96)
3. Operator Console:1

II. Delivery Period

The delivery and installation of the unit including testing and commissioning shall be completed within thirty (30) calendar days from receipt of Notice to Proceed (NTP) by the winning bidder.

Time Schedule:

Weekdays: 7:00 PM – 4:00 AM

Weekends / Holidays: 8:00 AM – 5:00 PM

III. Terms of Payment

Government Terms

IV. Warranty Period

Warranty on parts and services shall be for one (1) year and shall commence upon NDC issuing a certificate of completion.

V. Other Terms

1. Noisy works are allowed only during weekdays, from 8:00 am – 6:00 pm.
2. The contractor shall program all equipment in conjunction with the upgraded system.
3. The contractor shall be responsible to restore any damage/s to NDC or any other properties incurred during work.
4. The contractor shall maintain the cleanliness of the job site surroundings after undertaking the works.
5. The contractor shall provide all necessary accessories, usage of tools, and equipment to complete the works.

Approved Budget : ₱ 500,000.00 (inclusive of VAT)

Submission of Quotation and Eligibility Requirements : September 7, 2023

Mode of Procurement : Small Value Procurement

Eligibility Requirements :

1. Valid and current Mayor's Permit (certified true copy)
2. PhilGEPS Registration Certificate (certified true copy) or PhilGEPS Registration Number
3. Omnibus Sworn Statement (Notarized and in accordance with GPPB Circular 04-2020 dated September 16, 2020)

Note: In lieu of the Mayor's Permit and PhilGEPS Registration Number, you may submit a valid Certificate of PhilGEPS Registration (Platinum Membership).

Please submit your quotation and eligibility requirements in a sealed envelope at the address stated below.

Name of Bidder:

BIDS AND AWARDS COMMITTEE

National Development Company

7/F NDC Building, 116 Tordesillas St.

Salcedo Village, Makati City

Fax: 8840-4862

Attention: BAC Secretariat

Reference Number: **MR23-08-118**

All prices should be VAT inclusive. Further, please indicate in the quotation the following:

1. Terms of Payment – Government Terms
2. Duration of Work – Thirty (30) calendar days from receipt of the Notice to Proceed.
3. Warranty – One (1) year warranty against defects and poor workmanship.

(SIGNED)

AGM SATURNINO H. MEJIA

Chairperson, Bids and Awards Committee