

## REQUEST FOR QUOTATION

REFERENCE NO.: **MR23-08-124**

We are inviting all interested suppliers to submit their best quotation for **PROCUREMENT FOR THE SUPPLY AND DELIVERY OF OFFICE SUPPLIES AND INKS:**

Item	Qty	Unit	Estimated Unit Cost	Estimated Total Cost
Correction tape	100	Pcs.	₱ 23.00	₱ 2,300.00
Eraser, rubber/plastic	50	Pcs.	10.00	500.00
Ballpen, BP-S fine point, black	120	Pcs.	23.00	2,760.00
Ballpen, BP-S fine point, blue	120	Pcs.	23.00	2,760.00
HP Ink 965, cyan, original	15	cart	1,455.00	21,825.00
HP Ink 965, yellow, original	15	cart	1,455.00	21,825.00
<b>Grand Total:</b>				<b>₱ 51,970.00</b>

**Approved Budget** : ₱ 51,970.00 (VAT Inclusive)

**Submission of Quotation and Eligibility Requirements** : September 4, 2023

**Mode of Procurement** : Shopping 52.1 (b.)

**Eligibility Requirements** :

1. Valid and current Mayor's Permit (certified true copy)
2. PhilGEPS Registration Number (certified true copy)

**Note:** In lieu of the Mayor's Permit and PhilGEPS Registration Number, you may submit a valid Certificate of PhilGEPS Registration (Platinum Membership).

Please submit your quotation and eligibility requirements in a sealed envelope at the address stated below.

Name of Bidder:

**BIDS AND AWARDS COMMITTEE**  
National Development Company  
7/F NDC Building, 116 Tordesillas St.  
Salcedo Village, Makati City  
Fax: 840-4862  
Attention: BAC Secretariat

Reference Number: **MR23-08-124**

All prices should be VAT inclusive. Further, please indicate in the quotation the following:

1. Terms of Payment – Government terms
2. Delivery Period – Thirty (30) calendar days

(SIGNED)

**AGM SATURNINO H. MEJIA**

Chairperson, Bids and Awards Committee