

REQUEST FOR QUOTATION

REFERENCE NO.: **MR23-11-158**

We are inviting all interested suppliers to submit their best quotation for **PROCUREMENT FOR THE SUPPLY AND DELIVERY OFFICE SUPPLIES AND INKS:**

Item	Qty	Unit	Estimated Unit Cost	Estimated Total Cost
Clip, backfold, 19mm, 12 pcs per box	70	Boxes	₱ 18.00	₱ 1,260.00
Clip,backfold, 25mm, 12 pcs per box	30	Boxes	25.00	750.00
Tape dispenser	30	Pcs.	105.00	3,150.00
Note pad, stick on, 3"x3"	50	Pads	40.00	2,000.00
Note pad, stick on, 4"x3"	30	Pads	70.00	2,100.00
HP Ink 965, yellow, original	20	Carts	1,460.00	29,200.00
HP Ink 965, magenta, original	20	Carts	1,460.00	29,200.00
HP Ink 965,cyan, original	10	Carts	1,460.00	14,600.00
HP laserjet 83A, black, original	5	Carts	4,200.00	21,000.00
Grand Total:				₱ 103,260.00

Approved Budget : ₱ 103,260.00 (VAT Inclusive)

Submission of Quotation and Eligibility Requirements : December 4, 2023

Mode of Procurement : Shopping 52.1 (b.)

Eligibility Requirements :

1. Valid and current Mayor's Permit (certified true copy)
2. PhilGEPS Registration Number (certified true copy)

Note: In lieu of the Mayor's Permit and PhilGEPS Registration Number, you may submit a valid Certificate of PhilGEPS Registration (Platinum Membership).

Please submit your quotation and eligibility requirements in a sealed envelope at the address stated below.

Name of Bidder:

BIDS AND AWARDS COMMITTEE
National Development Company
7/F NDC Building, 116 Tordesillas St.
Salcedo Village, Makati City
Fax: 840-4862
Attention: BAC Secretariat

Reference Number: **MR23-11-158**

All prices should be VAT inclusive. Further, please indicate in the quotation the following:

1. Terms of Payment – Government terms
2. Delivery Period – Thirty (30) calendar days

(SIGNED)

AGM LEOPOLDO JOHN F. ACOT

Chairperson, Bids and Awards Committee