

REQUEST FOR QUOTATION

REFERENCE NO.: MR24-06-073, MR24-06-074, MR24-06-075, & MR24-06-076

We are inviting all interested suppliers to submit their best quotation for **PROCUREMENT OF FOUR (4) UNITS OF PAPER SHREDDER AND ONE (1) UNIT OF FILING CABINET:**

Item	Qty	Unit	Estimated Unit Cost	Estimated Total Cost
Paper Shredder Specification - Heavy duty - Shred type: micro cut - 10 sheet per feed - Waste bin capacity: 35L - Duty cycle: 1hr continuous - Multimedia shredder: Paper, CD, and Credit Card - Shred speed: 3.0/min - Shred size: 2 x 6 mm - Dimension: 417 x 315 x 643 - Weight: 19.08kg	4	unit	₱ 25,000.00	₱ 100,000.00
Lateral Filing Cabinet 3-drawer Specification - 3-drawer lateral Filing Cabinet - Anti-Tilt Lock Mechanism/KD - Central locking system - Fully powder coated, for better resistance to rust and scratched - Compatible with A4, FC, letter and legal size files - Color: Light Gray I Black - Dimensions: 90(W)x106(H)x45(D) - Weight: 45kgs	1	unit	₱ 25,000.00	₱ 25,000.00
			Grand Total	₱ 125,000.00

Approved Budget : ₱ 125,000.00 (VAT Inclusive)

Submission of Quotation and Eligibility Requirements : June 24, 2024

Mode of Procurement : Shopping 52.1 (b.)

Eligibility Requirements :

1. Valid and current Mayor's Permit (certified true copy)
2. PhilGEPS Registration Number (certified true copy)

Note: In lieu of the Mayor's Permit and PhilGEPS Registration Number, you may submit a valid Certificate of PhilGEPS Registration (Platinum Membership).

Please submit your quotation and eligibility requirements in a sealed envelope at the address stated below.

Name of Bidder:

BIDS AND AWARDS COMMITTEE

National Development Company
7/F NDC Building, 116 Tordesillas St.
Salcedo Village, Makati City
Fax: 8840-4862
Attention: BAC Secretariat

Reference Number: **MR24-06-073, MR24-06-074,
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All prices should be VAT inclusive. Further, please indicate in the quotation the following:

1. Terms of Payment – Government terms
2. Delivery Period – Fifteen (15) calendar days
3. Warranty – One (1) year against factory defect

(SIGNED)

AGM LEOPOLDO JOHN F. ACOT

Chairperson, Bids and Awards Committee