

REQUEST FOR QUOTATION

REFERENCE NO.: MR23-03-037

We are inviting all interested suppliers to submit their best quotation for **PROCUREMENT FOR THE SUPPLY AND DELIVERY OF OFFICE SUPPLIES AND INKS:**

| Item | Qty | Unit | Estimated Unit Cost | Estimated Total Cost |
|--|-----|--------|---------------------|----------------------|
| HP 915, Magenta, original | 5 | Cart | ₱ 1,580.00 | ₱ 7,900.00 |
| HP 915, Yellow, original | 5 | Cart | 695.00 | 3,475.00 |
| HP Ink 955XL, Black, original | 5 | Cart | 2,475.00 | 12,375.00 |
| HP Ink 955XL, Cyan, original | 5 | Cart | 2,150.00 | 10,750.00 |
| Epson T9482, Cyan, original | 8 | Cart | 3,850.00 | 30,800.00 |
| Epson T9481, Black, original | 8 | Cart | 3,500.00 | 28,000.00 |
| Epson T9483, Magenta, original | 5 | Cart | 3,850.00 | 19,250.00 |
| Epson T9484, Yellow, original | 5 | Cart | 3,850.00 | 19,250.00 |
| Toner cartridge, HP CF283A (HP83A) laserjet black | 2 | Cart | 3,875.00 | 7,750.00 |
| Toner cartridge, HP CE285A (HP85A), Black | 2 | Cart | 3,750.00 | 7,500.00 |
| Folder, fancy, with slide, legal, 50 pcs. per bundle, blue | 1 | bundle | 960.00 | 960.00 |
| Ballpen, BP-S, fine point, black | 120 | Pcs. | 28.00 | 3,360.00 |
| Notepad, stick-on 3"x 3" | 50 | pads | 38.00 | 1,900.00 |
| Data file folder, customized | 100 | Pcs. | 130.00 | 13,000.00 |
| Magazine file box (dak blue) | 100 | Pcs | 150.00 | 15,000.00 |
| Grand Total: | | | | ₱ 181,270.00 |

Approved Budget : ₱ 181,270.00 (VAT Inclusive)

Submission of Quotation and Eligibility Requirements : March 10, 2023

Mode of Procurement : Shopping 52.1 (b.)

Eligibility Requirements :

1. Valid and current Mayor's Permit (certified true copy)
2. PhilGEPS Registration Number (certified true copy)

Note: In lieu of the Mayor's Permit and PhilGEPS Registration Number, you may submit a valid Certificate of PhilGEPS Registration (Platinum Membership).

Please submit your quotation and eligibility requirements in a sealed envelope at the address stated below.

Name of Bidder:

BIDS AND AWARDS COMMITTEE
National Development Company
7/F NDC Building, 116 Tordesillas St.
Salcedo Village, Makati City
Fax: 840-4862
Attention: BAC Secretariat

Reference Number: **MR23-03-037**

All prices should be VAT inclusive. Further, please indicate in the quotation the following:

1. Terms of Payment – Government terms
2. Delivery Period – Thirty (30) calendar days

(SIGNED)

AGM SATURNINO H. MEJIA

Chairperson, Bids and Awards Committee