

REQUEST FOR QUOTATION

REFERENCE NO.: MR23-11-148

We are inviting all interested suppliers to submit their best quotation for the **SUPPLY AND DELIVERY OF VARIOUS MICROPHONES AT THE ABB HALL OF THE NDC BUILDING INCLUDING PREVENTIVE MAINTENANCE OF SOUND SYSTEM AND PROJECTOR:**

Scope of work and breakdown of cost:

ITEM	DESCRIPTION	QTY.	UNITS	UNIT COST (PhP)	TOTAL COST (PhP)
1	INSTALLATION WORKS				
a	Delegate's Mic	13	units	₱ 8,500.00	₱ 110,500.00
b	Chairman's Mic	1	unit	8,500.00	8,500.00
c	Center Amplifier	1	unit	10,500.00	10,500.00
d	Power Amplifier	1	unit	45,000.00	45,000.00
e	Equalizer	1	unit	16,500.00	16,500.00
f	Dual Wireless Mic	2	units	34,000.00	68,000.00
g	Gooseneck Mic	1	unit	25,000.00	25,000.00
h	Lapel Wireless Mic	1	unit	34,000.00	34,000.00
i	Rechargeable Battery	2	sets	4,000.00	8,000.00
j	Equipment Rack	1	unit	27,000.00	27,000.00
k	Wire, Cable Connectors, and Accessories	1	lot	40,000.00	40,000.00
l	Labor for Installation	1	lot	20,000.00	20,000.00
	-Mobilization/Demobilization				
	-Testing and Commissioning including User Orientation of NDC Personnel				
2	PREVENTIVE MAINTENANCE	1	lot	85,000.00	85,000.00
a	Parts/Equipment to be maintained: <u>Mixers, Speakers, Sound System, Wires/connections, and Projector</u>				
	Scope of Work:				
	- Checking of connection of speaker wire				
	- Checking of all wall speakers and ceiling speakers at the conference area				
	- Checking/ testing of all speakers by listening through music played at the main system				
	- Testing of speaker connection by using impedance meter				
	- Cleaning of the main system				
	- Cleaning of projector window				
	- Cleaning of projector case				
	- Air filter and vent maintenance				
	- Replacing the remote-control batteries				
	- Submit a report on the result of the preventive maintenance				
	- Provide all necessary repair, maintenance, usage of tools, and equipment to complete the works for the whole sound system.				
	GRAND TOTAL: (Inclusive of all applicable government taxes)				₱ 498,000.00

OTHER TERMS:

1. Noisy works are allowed only during weekdays, from 8:00 am- 6:00pm.
2. The contractor shall ensure the interconnection, balancing, and synchronization of new equipment to the existing system.
3. The contractor shall be responsible for restoring any damage/s to NDC or any other properties incurred during work.
4. The contractor shall maintain the cleanliness of the job site surroundings after undertaking the works.
5. The contractor shall provide all necessary accessories, usage of tools, and equipment to complete the works.

Approved Budget : ₱ 498,000.00 (VAT Inclusive)

Submission of Quotation and Eligibility Requirements : November 17, 2023

Mode of Procurement : Small Value Procurement

Eligibility Requirements :

1. Valid and current Mayor's Permit (certified true copy)
2. PhilGEPS Registration Certificate (certified true copy) or PhilGEPS Registration Number
3. Omnibus Sworn Statement (Notarized and accordance with GPPB Circular 04-2020 dated September 16, 2020)

Note: In lieu of the Mayor's Permit and PhilGEPS Registration Number, you may submit a valid Certificate of PhilGEPS Registration (Platinum Membership).

Please submit your quotation and eligibility requirements in a sealed envelope at the address stated below.

Name of Bidder:

BIDS AND AWARDS COMMITTEE
National Development Company
7/F NDC Building, 116 Tordesillas St.
Salcedo Village, Makati City
Fax: 840-4862
Attention: BAC Secretariat

Reference Number: **MR23-11-148**

All prices should be VAT inclusive. Further, please indicate in the quotation the following:

1. Terms of Payment – Government Terms
2. Delivery Period – Thirty (30) calendar days
3. Warranty- Warranty on parts and services shall be for one (1) year shall commence upon issuance by NDC of a certificate of completion.

(SIGNED)

AGM LEOPOLDO JOHN F. ACOT

Chairperson, Bids and Awards Committee