

BID BULLETIN NO. 2

**PROCUREMENT OF ONE (1) YEAR SUPPLY OF SECURITY SERVICES FOR THE
KAMAYAN REALTY CORPORATION (KRC) VACANT LANDS**

PROJECT REFERENCE NO. MR25-03-033

Please be advised of the following Amendments/Clarifications in the Bidding Documents raised during the Pre-Bid Conference held on April 3, 2025.

For Clarification

1. Statement of All Ongoing Contracts

The bidder shall only submit the list of all ongoing government and private contracts during the Opening of the Eligibility Requirements and Bids. However, the copy of contracts and other supporting documents must be available during the post-qualification process.

2. Section VII. Technical Specifications

The Bidder shall not only state its Statements of "Comply" or "Not Comply", but also provide corresponding supporting evidence in the following items:

- Item 4 - Provide NDC with a listing and copies of the license of all firearms to be used by their personnel assigned to KRC Land.
- Item 12 - Submit to NDC the bio-data as well as the summary of qualifications of its candidates for evaluation.
- Item 10 - Execute an Undertaking (notarized) stating that the Bidder shall pay its security guards the prescribed benefit stipulated under existing laws and DOLE Department Orders.
- Item 21 – Technical Parameters

A. Stability

- Must have at least five (5) years of experience in the business of providing security services;
- Liquidity of the Contractor: At least equivalent to ₱4,000,000.00 (current assets minus current liabilities based on the Balance Sheet as of December 31, 2023); and
- Must provide their list of officers and organizational structure.

B. Resources

- Minimum number and kind of equipment as stated in Section VI. Schedule of Requirements; and
- Minimum no. of 75 Security Guards.

3. **Detailed Financial Bid Form**

The Bidder shall specify a zero (0) or a dash (-) in the financial bid for items being offered for free to the Procuring Entity, except those required by laws or regulations. The Form must be completed without any alterations to their format, and no substitute form shall be accepted. All blank spaces shall be filled in with the information requested

4. **Agency Fee**

The bidder must use the prescribed minimum agency fee of 20%, as stated in Section 4 (b) of Department Order No. 150-16 of the Revised Guidelines on Security Guard and Other Private Security Personnel and in Section 9 of Republic Act No. 11917.

5. **Submission of Bids**

All bidding documents to be submitted are for the above-mentioned procurement. Bids for other procurements in the same category will be submitted separately.

6. **Security Plan**

Only the winning bidder shall submit the Security Plan.

7. **Site Inspection**

Site inspection is not required for this procurement.

REMINDERS:

- ✚ The bidders must also provide a soft copy of the Detailed Financial Bid in **Microsoft Excel** format showing the formula used in the computation of the costs.
- ✚ The bidder shall submit a **USB** containing the soft copy of the detailed financial bid enclosed in the financial envelope.
- ✚ The complete eligibility documents shall bear tabs identifying/separating each of the required eligibility, technical, and financial documents.
- ✚ The Deadline for Submission of Eligibility Requirements and Bids shall be April 15, 2025, at 1:00 pm. (7th Floor NDC Clock), on the 7th Floor, NDC Building. **Late bids shall not be accepted.**
- ✚ The Opening of Eligibility Requirements and Bids shall be on April 15, 2025, at 2:00 pm at the ABB Hall of the NDC Building.


AGM LEOPOLDO JOHN F. ACOT
Chairperson
Bids and Awards Committee