

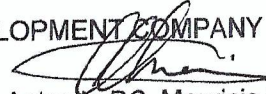
Republic of the Philippines
NATIONAL DEVELOPMENT COMPANY
Request for Publication of Vacant Positions

NET JUL-12-2024 10:03:57

ARMAND H. LAZARO
Senior Human Resource Specialist

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the NATIONAL DEVELOPMENT COMPANY in the CSC website:


Antonio DC. Mauricio
General Manager

Date: 12 JUL 2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Attorney V	15	13	102,690.00	Bachelor's of Laws	16 hours of relevant training	3 years of relevant experience	RA 1080 (Bar)	Please see attached file	Legal Department
2	Executive Assistant IV	12	12	80,003.00	Bachelor's Degree	16 hours of relevant training	3 years of relevant experience	Career Service Professional/ Second Level Eligibility	-do-	Corporate Support Group
nothing follows										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than 22 JUL 2024.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license;
4. Photocopy of Diploma and Transcript of Records;
5. Photocopy of Certificate of Trainings; and
6. NDC Data Privacy Consent Form.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ANTONIOLO DC. MAURICIO

General Manager

#116 Tordesillas St. Salcedo Village Makati City

emilycariaga@ndc.gov.ph or itubu@ndc.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.